ASWA EXPO & CONFERENCE 2027

GENERAL TERMS AND CONDITIONS FOR EXHIBITORS

27-28 April 2027 | Master Center, Novi Sad Fair

1. Organizer and commercial operator

The professional organizer of ASWA EXPO & CONFERENCE 2027 is ASWA - National Cleaning Industry Association of Serbia (the Organizer). The EXPO commercial operation and invoicing are performed by IPS-CTC (the Commercial Operator), using the company details stated in the application, offer or pro forma invoice.

2. Application and contractual relationship

By signing the exhibitor application, the exhibitor confirms acceptance of these General Terms and Conditions. The signed application, together with these terms and the accepted offer/pro forma invoice, forms the basis of the contractual relationship with the Commercial Operator. The stand type and size indicated are a request subject to confirmation by the Organizer.

3. Reservation confirmation

An exhibition booking becomes confirmed only upon receipt of both the signed application and the initial payment applicable to the application date under Section 5 and the issued pro forma invoice. An inquiry or unsigned form alone does not constitute a confirmed booking. The Organizer will determine stand locations and the floor plan at a later stage, taking account of hall conditions and exhibitors' requirements.

4. Prices, discounts and VAT

Base prices excluding VAT: RAW space RSD 2,600/m²; FULL Octagonal RSD 5,900/m²; wall graphics RSD 1,900/m². FULL Maxima is quoted individually. Discounts: 10% for a signed application and advance payment received by 31 January 2027; 5% for ASWA members; 5% for ASWA EXPO 2026 exhibitors. The combined discount is capped at 15%. Discounts apply only to base exhibition space and standard stand equipment charged per m² (RAW/FULL), and do not apply to graphics, additional furniture, utility connections, dinner or other services. Applicable VAT is charged separately.

5. Payment

For applications submitted on or before 25 March 2027, an advance of 25% of the total contracted value is due upon application under the issued pro forma invoice. A further 25% is due no later than 25 March 2027, and the remaining 50% no later than 20 April 2027. For applications submitted from 26 March through 20 April 2027, the initial payment is 50% of the total contracted value and the remaining 50% is due no later than 20 April 2027. For applications submitted after 20 April 2027, the full contracted amount is payable upon acceptance of the application. To qualify for the early registration discount, both the signed application and advance payment must be received by 31 January 2027. In the event of non-payment, the Organizer may, following prior notice, release the unpaid space for another exhibitor, subject to the cancellation terms.

6. Cancellation

Cancellations must be submitted in writing. For cancellations received on or before 28 March 2027, the cancellation charge is 25% of the total contracted value. For cancellations received from 29 March 2027 onward, meaning less than 30 days before the event begins, the cancellation charge is 100% of the total contracted value. Amounts already paid are credited towards the cancellation charge. Any balance is settled in accordance with the contractual documents. A further instalment does not in itself constitute an additional non-refundable charge.

7. Exhibition space and stand sizes

RAW is unfurnished indoor floor space without stand structure, partition walls or furniture, intended for exhibitors bringing their own structures or displaying vehicles and machinery. FULL Octagonal is a system stand with standard elements specified in the technical annex. Standard dimensions are available options rather than guaranteed layouts or locations. The Organizer confirms the final size, shape and positioning in consultation with the exhibitor. Vehicle and machinery displays must allow appropriate safety and access clearances, subject to final technical approval.

8. Additional equipment and services

Wall graphics and additional equipment are charged separately from the base exhibition space price. The price list for additional furniture, electricity, water connections and other Novi Sad Fair services will be published once the Fair confirms its final 2027 rates. The Organizer will confirm availability and ordering deadlines separately.

9. Technical conditions and safety

Exhibitors using custom-built structures must submit technical documentation for approval in due time. All exhibitors must comply with applicable fire safety, occupational safety, floor-loading, assembly/disassembly and emergency access rules. Installations that compromise safety or obstruct other participants are prohibited. Illustrations of standard stands in the technical annex are indicative; the final equipment is determined in the agreed specification.

10. Liability, photography and promotion

The Organizer provides general venue security arrangements. Exhibitors remain responsible for their exhibits, equipment, personnel and any damage they cause during delivery, assembly, the event and dismantling. General event photos and videos may be used for event promotion in accordance with applicable law. Playing music at stands requires prior consent; any relevant copyright licensing remains the exhibitor's responsibility.

11. Gala dinner

The gala dinner is not included in the exhibition space price. The price is RSD 8,900 including VAT per person (or EUR 75 including VAT for EUR-denominated registrations). Exhibitors indicate the number of participants in the application; availability and billing are confirmed by the Organizer.

12. Rescheduling, force majeure and disputes

If force majeure or circumstances beyond the Organizer's reasonable control prevent the event from taking place, the Organizer will promptly notify exhibitors of postponement, rescheduling or other arrangements and propose treatment of payments in accordance with applicable law and the contractual documentation. The court of competent jurisdiction in Novi Sad shall hear disputes, unless mandatory law provides otherwise.